

**THE FRIENDS OF  
THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2020**

Registered Charity No. 296632

**GOWER-SMITH & CO**  
*Chartered Accountants*  
Grosvenor Lodge  
72 Grosvenor Road  
Tunbridge Wells  
Kent TN1 2AZ

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## CONTENTS

	Page
<b>REPORTS</b>	
Report of the Trustees	1 – 3
Report of the Independent Examiner	4
<b>FINANCIAL STATEMENTS</b>	
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 9

# **THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA**

## **REPORT OF THE TRUSTEES**

FOR THE YEAR ENDED 30 APRIL 2020

The trustees present their annual report and financial statements of the charity for the year ended 30 April 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT**

The charity's objects are:

- (a) to advance and promote public education in the appreciation of music by the presentation of public concerts and recitals in conjunction with the Royal Tunbridge Wells Symphony Orchestra and smaller groups of playing members of the Orchestra and by such other ways as the Orchestra shall determine from time to time;
- (b) to do and provide all such other lawful acts and things as will further and advance the purposes aforesaid or any of them.

The charity furthers its charitable purposes for the public benefit by providing funds to the Royal Tunbridge Wells Symphony Orchestra for its development.

The trustees confirm that they have referred to the Charity Commission's guidelines on public benefit when reviewing the trust's aims and objectives, in planning future activities and in making the annual donation.

### **ACHIEVEMENTS AND PERFORMANCE**

The benefits of the trust's donations are to enable the Royal Tunbridge Wells Symphony Orchestra to fund activities which would otherwise not be undertaken and which are an encouragement to the trustees.

### **FINANCIAL REVIEW**

The main funding sources of the charity are gifts from individuals and dividends from investments. For the year ended 30 April 2020 the total income was £15,708 (2019: £15,644) and the total expenditure was £385 (2019: £15,375). A donation to the Royal Tunbridge Wells Symphony Orchestra was not made during the year (2019: £15,000).

The market value of the investments decreased in the year, due to the effect of the coronavirus pandemic on the world's stock markets, giving an unrealised loss of £43,651 (2019: Unrealised loss of £3,205). The deficit for the year was £28,328 (2019: Deficit of £2,936). Investments were purchased during the year at a cost of £2,500. The net assets of the charity at 30 April 2020 were £189,029 (2019: £217,357).

### **POLICY ON RESERVES**

The free reserves (unrestricted net current assets) at 30 April 2020 were £24,686 (2019: £11,863). The trustees consider this level to be appropriate to maintain the liquidity of the trust without resorting to the disposal of investments.

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 30 APRIL 2020 (CONTINUED)

### FINANCIAL REVIEW (CONTINUED)

#### POLICY ON INVESTMENTS

The trustees aim to maintain a level of investment funds sufficient to produce an annual income which together with voluntary income, will enable the charity to fulfil its objects. The investment is held in a unit trust designed especially for charities and managed by M&G Securities Limited, which are held to provide an investment return and capital growth.

#### FUTURE PLANS

The effects of the coronavirus pandemic upon the world stock markets in the first four months of 2020 have resulted in the value of investments at 30 April 2020 being significantly lower than at 30 April 2019. The trustees will continue to review the position during the forthcoming year and consider a reduction in dividend income may occur. The charity has free reserves to support the Orchestra.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### STATUS OF THE TRUST

The charity was registered by the Charity Commission on 23 April 1987 and was established with a constitution adopted on 7 January 1987.

#### TRUSTEES

The trustees are elected by the members at the Annual General Meeting. Each trustee retires at the end of each year but is eligible for re-election. New trustees are inducted and trained by the existing trustees.

### REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY REGISTRATION NUMBER 296632

TRUSTEES	B J W Isaac	Chairman (Resigned 28 June 2019)
from 1 May 2019 until the	N S Cumming	Chairman from 28 June 2019
date of signing this report	T A J MacGibbon	Treasurer
	A Muir	
	J B Richardson	

IN ATTENDANCE EX OFFICIO G Clarke Chairman of the Orchestra

PRINCIPAL OFFICE Appledore Cottage  
19 Broadwater Down  
Tunbridge Wells, Kent TN2 5NJ

INDEPENDENT EXAMINER N M Gower-Smith FCA  
Gower-Smith & Co, *Chartered Accountants*  
Grosvenor Lodge, 72 Grosvenor Road  
Tunbridge Wells, Kent TN1 2AZ

BANKERS Lloyds Bank PLC  
82 Mount Pleasant Road  
Tunbridge Wells, Kent TN1 1RP

# **THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA**

## **REPORT OF THE TRUSTEES**

FOR THE YEAR ENDED 30 APRIL 2020 (CONTINUED)

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 10 June 2020 and signed on their behalf by

N S Cumming  
Chairman

**THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA**  
**REPORT OF THE INDEPENDENT EXAMINER**  
**TO THE TRUSTEES OF**  
**THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA**  
FOR THE YEAR ENDED 30 APRIL 2020

I report to the trustees on my examination of the accounts of the Friends of the Royal Tunbridge Wells Symphony Orchestra ("the Trust") for the year ended 30 April 2020, which are set out on pages 5 to 9.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- 1 the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2 the accounts did not accord with the accounting records; or
- 3 the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N M GOWER-SMITH FCA  
Gower-Smith & Co  
*Chartered Accountants*  
Grosvenor Lodge  
72 Grosvenor Road  
Tunbridge Wells  
Kent TN1 2AZ

13 June 2020

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## STATEMENT OF FINANCIAL RESOURCES

FOR THE YEAR ENDED 30 APRIL 2020

### UNRESTRICTED INCOME FUND

	Note	2020		2019	
		£	£	£	£
<b>INCOME</b>	1				
Donations					
Donations under Gift Aid		3,819		4,209	
Other Donations		150		155	
Gift Aid Recovered		973		965	
		<u>          </u>		<u>          </u>	
			4,942		5,329
Investments					
Interest		10		9	
Dividends		10,756		10,306	
		<u>          </u>		<u>          </u>	
			10,766		10,315
			<u>          </u>		<u>          </u>
TOTAL INCOME			15,708		15,644
<b>EXPENDITURE</b>	1				
Charitable Activities					
Donations					
The Royal Tunbridge Wells Symphony Orchestra		-		15,000	
Other Support Costs					
Printing		50		50	
Governance Costs					
Independent Examiner's Fee		335		325	
		<u>          </u>		<u>          </u>	
TOTAL EXPENDITURE			385		15,375
			<u>          </u>		<u>          </u>
			15,323		269
Net Losses on Investments			(43,651)		(3,205)
			<u>          </u>		<u>          </u>
<b>NET DEFICIT FOR THE YEAR</b>	5		(28,328)		(2,936)
<b>RECONCILIATION OF FUNDS</b>					
Total Funds brought forward at 1 May 2019			217,357		220,293
			<u>          </u>		<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD AT 30 APRIL 2020</b>			<u>£189,029</u>		<u>£217,357</u>
			<u>          </u>		<u>          </u>

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## BALANCE SHEET

AT 30 APRIL 2020,

	Note	2020		2019	
		£	£	£	£
<b>FIXED ASSETS</b>					
Investments	2		164,343		205,494
<b>CURRENT ASSETS</b>					
Debtors	3	973		965	
Cash at Bank		24,098		11,273	
		<u>          </u>		<u>          </u>	
TOTAL CURRENT ASSETS		25,071		12,238	
		<u>          </u>		<u>          </u>	
<b>LIABILITIES</b>					
Creditors: Amounts falling due within one year					
Accrued Expenses	4	385		375	
		<u>          </u>		<u>          </u>	
<b>NET CURRENT ASSETS</b>			24,686		11,863
			<u>          </u>		<u>          </u>
<b>NET ASSETS</b>			£189,029		£217,357
			<u>          </u>		<u>          </u>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted General Fund	5		£189,029		£217,357
			<u>          </u>		<u>          </u>

These financial statements were approved by the trustees on 10 June 2020 and signed on their behalf by

N S CUMMING  
Chairman

T A J MacGIBBON  
Treasurer



# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2020

### 1 ACCOUNTING POLICIES

#### 1.1 BASIS OF PREPARATION AND ASSESSMENT OF GOING CONCERN

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust meets the definition of a public benefit entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention modified to include the revaluation of investments at fair value unless otherwise stated in the relevant note to these accounts.

The trustees consider that there are no material uncertainties about the trust's ability to continue as a going concern. With respect to the next reporting period, the year ended 30 April 2021, the most significant areas of uncertainty that affect the carrying value of assets held by the trust are the level of investment return and the performance of investment markets.

#### 1.2 INCOME RECOGNITION

Income is recognised when the trust has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts are recognised when receivable. Income from gift aid tax reclaims is recognised for any donations with relevant gift aid certificates included in income for the year. Any gift aid reclaims not received by the year end are accounted for in debtors.

Interest on deposit funds held is included when receivable and the amount can be measured reliably by the trust, which is normally upon notification by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### 1.3 EXPENDITURE RECOGNITION

Liabilities are recognized as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured.

All expenditure is accounted for on an accruals basis. Charitable expenditure is the cost incurred in achieving the charitable objectives of the charity. Governance costs are the costs associated with the legal and statutory duties of the charity and are included within the charitable activities.

#### 1.4 FUND STRUCTURE

The General Fund is an unrestricted fund expendable at the discretion of the trustees in the furtherance of the objectives of the charity.

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2020 (CONTINUED)

### 1 ACCOUNTING POLICIES (CONTINUED)

#### 1.5 INVESTMENTS

Investments are a form of basic financial instrument and are initially recognized at their transaction value and subsequently measured at their market value at the balance sheet date using the closing quoted market prices. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### 1.6 DEBTORS

Accrued income and tax recoverable are included at the best estimate of the amounts receivable at the balance sheet date. Prepayments are valued at the amount prepaid.

#### 1.7 CASH AT BANK AND IN HAND

Cash at bank and cash in hand include cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.8 CREDITORS

Creditors are recognised where the charity has a present obligation resulting from a past event that Will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.

#### 1.9 FINANCIAL INSTRUMENTS

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### 2 FIXED ASSET INVESTMENTS

	2020 £	2019 £
Market Value at 1 May 2019	205,494	208,699
Purchase at cost	2,500	-
Unrealised Losses	(43,651)	(3,205)
	<hr/>	<hr/>
Market Value at 30 April 2020	£164,343	£205,494
	<hr/>	<hr/>
Cost at 30 April 2020	£86,459	£83,959
	<hr/>	<hr/>

# THE FRIENDS OF THE ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2020 (CONTINUED)

### 2 FIXED ASSET INVESTMENTS (CONTINUED)

The quoted investment consists of 13,099 income units (2019: 12,882 income units) in the Equities Investment Fund for Charities (Charifund), a unit trust designed for charities and managed by M&G Securities Limited, which are held to provide an investment income and capital growth.

	2020 £	2019 £
<b>3 DEBTORS</b>		
Tax Recoverable on Gift Aid Donations	973	965
	<u>£973</u>	<u>£965</u>
<b>4 CREDITORS: Amounts falling due within one year</b>		
Accruals for Other Costs	385	375
	<u>£385</u>	<u>£375</u>
<b>5 UNRESTRICTED INCOME FUND</b>		
At 1 May 2019	217,357	220,293
Net Deficit for the year	(28,328)	(2,936)
	<u>£189,029</u>	<u>£217,357</u>
At 30 April 2020	<u>£189,029</u>	<u>£217,357</u>
<b>6 TRANSACTIONS WITH TRUSTEES</b>		

None of the trustees received any remuneration or expenses during the year.

Mr A Muir, a trustee, is also a trustee of the Royal Tunbridge Wells Symphony Orchestra, a registered charity to which the Friends gave donations of £15,000 during the previous year ended 30 April 2019.